

# Knox Rapid Access System

## IMPORTANT INFORMATION

- Order your Knox Box online at [www.KnoxBox.com](http://www.KnoxBox.com)
- Questions? Contact Ohio Township Fire Department at 812-858-4200

The Ohio Township Fire Department utilizes the Knox Rapid Access System to quickly enter commercial and residential properties during emergencies.

The Knox system includes a key box or vault, called a “Knox Box.” It is placed on your building or property and only your fire department can open it. Your Knox Box will contain keys and access cards to your property.

## Ordering Instructions

- [www.KnoxBox.com](http://www.KnoxBox.com)
- Select: “Buy”
- Enter your location/fire department.
- Order directly from Knox Box or from one of their trusted partners.
- Your fire department must verify your order to confirm it is keyed to the correct jurisdiction.
- Please confirm the appropriate Knox Box model with OTFD before ordering:
  - **Commercial:**
    - The 3200 series is most often indicated for single tenant spaces/buildings.
    - For larger buildings with multiple tenants the 4100 or 4400 series models may be required.
    - For all models, we recommend the hinged door with recess mount for added security.
    - If the building has a fire sprinkler system, Knox FDC caps or plugs are also required.
  - **Residential:**
    - Residential Knox Boxes are available for home emergency access. Learn more at <https://www.knoxbox.com/Products/Residential-KnoxBoxes>

## Knox Box Installation

- The building owner is responsible for installing the Knox Box.
- It must be mounted on the exterior of the building, within 3' of the main entrance, at a height of between 6' - 7'.
- Surface-recessed Knox Box installations are permitted, provided the Knox Box is clearly marked.

- Once the Knox Box is installed, the building owner must contact the Ohio Township Fire Department to finalize the installation.
- Firefighters will inspect the Knox Box and install the access keys.

